Wells Fargo & Golden Apple Foundation Teacher Partner Program

Creating educational opportunities that will lead to academic enrichment for New Mexico students.
Wells Fargo and Golden Apple Foundation of New Mexico invite New Mexico teachers in public, private and charter schools, prekindergarten through 12th grade, to participate in the Wells Fargo-Golden Apple Teacher Partner Program. Wells Fargo created the Teacher Partner Program to provide opportunities for academic enrichment and to encourage positive change in classroom instruction.

Grant Opportunities
Teachers can submit an application for financial support for a single classroom grant or for a school-wide grant serving multiple classrooms in the following categories:

- Classroom books or supplies for a specific instructional unit
- Educational field trips and associated in-class lessons
- Classroom technology
- Professional development (e.g. conference, seminar)

Applications are considered for one-time-only projects, rather than those that require a continuing commitment. Projects with routine funding sources available are not encouraged. Documents to demonstrate additional funding requests should be provided if the project requires more funding than is available from the Wells Fargo-Golden Apple Teacher Partner Program.

Golden Apple fellows will not be eligible to apply for grants.

Selection committee
The Selection Committee is comprised of community leaders representing the diversity of New Mexico and includes representatives from the community, broadcast or print media, businesses, non-profit organizations, civic organizations and educators, including retired teachers.

Selection criteria
Committee members will score applications based on:

- Quality of project
- Number of students who will benefit
- Educational benefit to students
- Integration of proposed project with school goals

Award Guidelines
- Awards are not intended to supersede district or school financial or property management policies
- In keeping with Wells Fargo Community Giving strategies, awards for books and supplies, field trips and classroom technology (hardware and software) will be considered property of the school unless school policy states otherwise.
- Award checks will be made out to individual teachers only when the award is intended solely for the teacher's personal professional development.

Funding
Projects selected for funding will be announced by the end of the fall semester. The Selection Committee has sole responsibility for determining which preK-12 projects to fund. Note: Wells Fargo-Golden Apple Teacher Partner Program grants are limited to $1,000 for a single classroom and $3,000 for a school-wide, multi-classroom project.

Project evaluation
Wells Fargo is committed to helping educators and requests that teachers who receive grants submit a one-page report at the completion of their project, describing the school’s results and benefit to students. Teachers who have received prior grants must have submitted a report in order to be eligible to apply again.

Evaluation of the Wells Fargo-Golden Apple Teacher Partner Program also may include random monitoring of funded projects. A committee representative may choose to conduct site visits or review budgets and program results to ensure the success of the project and that resources are being used efficiently.

Submitting an application
Deadline for applications is October 10 or the following Monday (postmarked)
Complete the application form on the opposite page. Include separate pages for the project description and proposed budget. The application must be signed by the teacher and the principal. SUBMIT THREE COPIES of the complete application.

Applicants will be notified of the Selection Committee’s decision by December 1. Funds for approved applications will be available in December.

Information
Additional information about the Wells Fargo-Golden Apple Teacher Partner Program is available on the Golden Apple website at www.goldenapplenm.org or by calling Golden Apple at 505.268.5337.

Help us spread the word about the Wells Fargo-Golden Apple Teacher Partner Program in New Mexico by photocopying the attached form and sharing it with your colleagues.
## Application

Please type or print clearly

<table>
<thead>
<tr>
<th>Teacher’s Name</th>
<th>Teacher’s email</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>School Name / District</th>
<th>Grade(s)</th>
<th>Principal’s Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>School Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>School Phone Number</th>
<th>Dollar Amount Requested:</th>
<th>Teacher’s Signature</th>
<th>Principal’s Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Project Title:

- Number of students impacted: ___________

### Category of Grant Request:

- Books/Supplies
- Field Trip & Associated In-Class Lessons
- Classroom Technology
- Professional Development
- Single Classroom $1,000 maximum
- School-wide Multi-Classroom $3,000 maximum

On a maximum of two (2) additional sheets of paper (typed, double-spaced, no less than 10-point font and 1-inch margins), please respond to the following prompts.

- Describe the project.
- If the project is for classroom supplies, field trip, or technology, describe how the project will impact student learning.
- If the project is for professional development, describe the learning experience and how the knowledge and/or skills you gain will benefit your students.
- What academic standards will be addressed by the project? How will these standards be incorporated into student learning?
- Identify the school goal that will be furthered by this project.

On a separate page, provide a clear and concise budget for use of funds.

If funds received from Wells Fargo-Golden Apple Teacher Partner Program are used for a project whose final cost exceeds the maximum grant amount available, provide information on how additional funds will be obtained.

Please limit to two pages any additional materials provided (e.g. photocopies of web pages, order forms, photographs, samples, etc.). Note: Proposals, including application, project description and addendums must not exceed five pages.

Please submit two copies of the complete application packet. Limit one application per teacher. Only one grant will be approved per teacher per school year. This program is currently for the state of New Mexico only.

### Deadline for applications: October 10 (postmarked)

### Submission Checklist:

- Application form
- Project description (not to exceed 2 pages)
- Budget (1 page)
- Addendum materials
- Three copies of complete application packet
- Mail to PO Box 40469, Albuquerque, NM 87196
Wells Fargo-Golden Apple Teacher Partner Program

c/o Golden Apple Foundation of New Mexico
PO Box 40469
Albuquerque, NM 87196-0469

Submission Checklist:

Deadline for applications is October 10 (postmarked).

- Application form (Addendum materials)
- Project description (not to exceed 2 pages)
- Three copies of complete application packet
- Budget (1 page)
- Application Form

Mail to PO Box 40469, Albuquerque, NM 87196